



Stokes Stadium Usage Agreement

Policies for Stokes Stadium

• General Policies:

- All groups will be approved by Director of Athletics
- UNIVERSITY POLICIES: All University policies and regulations must be followed- failure to do so may result in the termination of the activity and cancellation of all future activity.
- MAINTENANCE: Physical Plant will be notified any time a reservation is made. Physical Plant will need to be consulted about the use of any equipment within Stokes Stadium. All vehicles, equipment, and set up of facility will have to be authorized through this office.
- SECURITY: University Department of Public Safety (DPS) will be notified about each event. Depending upon the scale and type of the event DPS officers may need to be present to provide security.
- NOISE: must be kept at a reasonable volume –check University and city regulations with DPS
- CLEAN UP: The group who reserves Stokes Stadium shall be fiscally responsible for any permanent damage to the field, track and/or stadium. Groups are responsible for cleanup following their event this includes: field, track, buildings, stadium seating and concession stands - if used – it must be cleaned.
 - After each event the stadium is to be cleaned – failure to do so may result in fines
 - University affiliated organizations/departments will be assessed per University policy and procedures and charged accordingly.
 - Non University affiliated groups will be required to place an appropriate deposit for usage of Stokes Stadium – this will be discussed during the meeting prior to final confirmation.

• Specific Prohibitions:

- No food, drink, sunflower seeds or gum (water allowed)
- No Smoking - No tobacco products – No nonprescription narcotics
- No glass bottles or containers or sharp objects
- No bikes, scooters, skateboards, roller-blades, or roller skates in Stokes Stadium
- No fireworks or open flames
- No firearms or weapons
- No cooking, grilling, or barbecuing
- Tents and staking are not permitted
- Painting, chalking, taping, etc in Stokes Stadium is not permitted.
- No animals
- No unauthorized motor vehicles – see Physical Plant for more details
- No Generators allowed on field or track; a separate reservation must be made for generators
- Weather
 - Rain - Events can take place on the turf field after and during rain (not during electrical storms)
 - Snow - Events can take place if a light dusting has taken place (not during or after periods of heavy snow or ice)
- Athletic equipment present on the field or track should not be disturbed for any reason unless you have received prior permission from the appropriate owners or coaching staff
- Appropriate footwear should be worn in the facility. Metal spiked shoes are not permitted.
- **No event should require items / people to remain on the track for an extended amount of time**

• General Tip:

- Bring a copy of the official space confirmation with you when using Stokes for you program.
- Call the Department of Public Safety (660-785-4176) when you have cleaned up and vacated the facility
- If you notice any problems with the facility, please contact the Student Union (660-785-4186) as soon as possible so staff can make the appropriate official aware of problems.

Print Name _____ Organization: _____

Email: _____ Phone Number: _____

Advisor's Name: _____ Advisor's Email: _____

Reservation Staff: _____ Organization Representative: _____